

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE BRITTANY PLACE METROPOLITAN DISTRICT HELD

November 11, 2020, 10:00 AM VIA Zoom/Teleconference and at the offices of Global Pacific Properties, 5161 E. Arapahoe Road, Suite 320, Centennial, CO 80122.

ATTENDANCE: The Special meeting of the Board of Directors of the Brittany Place Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Michael Law
Dr. Ronald K. Law
Adam Miller
Dr. Jeremy Law

Absent was Director Dennis Law, whose absence was excused.

Also present were:
Sue Blair and Marcos Pacheco, Managers; Community Resource Services of Colorado, LLC

**CONSENT
AGENDA:**

Call to Order. Meeting called to order at 10:12. Director M. Law noted that a quorum of the Board was present, and the directors confirmed their qualification to serve.

Agenda. Upon motion duly made by Director M. Law, seconded by Director R. Law, and upon vote unanimously carried, the Board approved the Agenda as presented.

Disclosure of Potential Conflicts of Interest. The Board previously filed written disclosures pursuant to C.R.S. 24-18-110 and at the start of the meeting verbally disclosed potential conflicts of interest, noting that they are affiliated with the owner of the land within the District and Constellation Lending, LLC.

Minutes. Following review, upon motion duly made by Director M. Law, seconded by Director R. Law, and upon vote unanimously carried, the December 11, 2019 Minutes were approved, as presented.

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FINANCIAL ITEMS:

Claims. – Ms. Blair reviewed the claims presented for ratification and approval represented by check nos. 1336-1369 for ratification, totaling \$12,646.75; and check nos. 1370-1373 for approval of current claims, totaling \$1,124.82.

Following review, upon motion duly made by Director R. Law, seconded by Director M. Law, and upon vote unanimously carried, the ratification and approval of the claims respectively, was approved, as presented.

Cash Position. Ms. Blair reviewed the Cash Position with the Board. The Board reviewed and accepted the Cash Position for the period ending November 6, 2020.

Unaudited Financial Statements. Ms. Blair reviewed the Financial Statements for the period ended October 31, 2020. Following review, the Board accepted the Financial Statements as presented.

Public Hearing Regarding the 2021 Budget: Director M. Law opened the public hearing at 10:23. Ms. Blair reported that the proper publication had been made to allow the Board to conduct the public hearing. Ms. Blair presented a draft budget for consideration by the Board. Director M. Law ask if there was any public comment on the proposed budget. There being no public comment the public hearing was closed. The Board discussed the proposed budget. Upon a motion duly made by Director M. Law and seconded by Director R. Law, the Board motioned unanimously to adopt the 2021 budget, appropriate 2021 expenditures, and requested that Ms. Blair certify a zero mill levy to Adams County.

MANAGER'S ITEMS:

2021 Annual Administrative Resolution – Ms. Blair reviewed the Annual Administrative Resolution with the Board. Following review and discussion, upon motion duly made by Director M. Law, seconded by Director R. Law and, upon vote, unanimously carried, the Board approved the 2021 Annual Administrative Resolution.

DIRECTOR'S ITEMS:

No additional director's items were discussed.

OTHER BUSINESS:

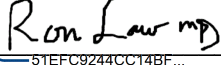
No other business was discussed.

ADJOURNMENT:

There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned at 10:27 A.M.

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Respectfully submitted,

DocuSigned by:

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Secretary for the Meeting