

RECORD OF PROCEEDINGS

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
BRITTANY PLACE METROPOLITAN DISTRICT
HELD**

**Wednesday, November 16, 2022, at 10:00 AM.
VIA Zoom/Teleconference and at the offices of Global Pacific
Properties, 5161 E. Arapahoe Road, Suite 320, Centennial, CO 80122.**

ATTENDANCE: The special meeting of the Board of Directors of the Brittany Place Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Michael Law
Dr. Ronald K. Law
Adam Miller

Absent was Directors Jeremy Law and Dennis Law, whose absences were excused.

Also present were:
Sue Blair Managers; Community Resource Services of Colorado, LLC
Tom George, Spencer Fane LLP

**CONSENT
AGENDA:**

Call to Order. Meeting called to order at 10:03. Director Michael Law noted that a quorum of the Board was present, and the directors confirmed their qualification to serve.

Agenda. Upon motion duly made by Director Michael Law, seconded by Director Ronald Law, and upon vote unanimously carried, the Board approved the agenda as presented.

Disclosure of Potential Conflicts of Interest. The Board previously filed written disclosures pursuant to C.R.S. 24-18-110 and at the start of the meeting verbally disclosed potential conflicts of interest, noting that they are affiliated with the owner of the land within the District and Constellation Lending, LLC.

Minutes. Following review, upon motion duly made by Director Michael Law, seconded by Director Ronald Law, and upon vote unanimously carried, the November 10, 2021, Minutes were approved, as presented.

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FINANCIAL ITEMS:

Claims. – Ms. Blair reviewed the claims presented for ratification and approval represented by check nos.1408 – 1420 and bill.com payables through October 17, 2022, nos. 1 - 14, totaling \$17,989.55. Following review, upon motion duly made by Director Michael Law, second by Director Ronald Law, and upon vote unanimously carried, the claims were approved as presented.

Cash Position. Ms. Blair reviewed the Cash Position with the Board. The Board reviewed and accepted the Cash Position for the period ending November 11, 2022.

Unaudited Financial Statements. Ms. Blair reviewed the Financial Statements for the period ended September 30, 2022. Following review, upon motion duly made by Director Michael Law, second by Director Ronald Law, and upon vote unanimously carried, the cash position and financials were approved as presented.

Public Hearing Regarding the 2023 Budget: Director Michael Law opened the public hearing. Ms. Blair reported that the proper publication had been made to allow the Board to conduct the public hearing. Ms. Blair presented a draft budget for consideration by the Board. Director Michael Law asked if there was any public comment on the proposed budget. There being no public comment, the public hearing was closed. The Board discussed the proposed budget. The Board brought up the Urban Renewal Area, discussed the notice from the city and the expenses to be compliant with maintenance. Upon a motion duly made by Director Michael Law and seconded by Director Ronald Law, the Board motioned unanimously to adopt the 2023 budget, subject to adding maintenance item, appropriate 2023 expenditures, a requested that Ms. Blair certify a zero-mill levy to Adams County.

MANAGER'S ITEMS:

2023 Annual Administrative Resolution – Ms. Blair reviewed the Annual Administrative Resolution with the Board. Following review and discussion, upon motion duly made by Director Michael Law, seconded by Director Ronald Law and, upon vote, unanimously carried, the Board approved the 2023 Annual Administrative Resolution.

Resolution Calling an Election for May 2, 2023 - Ms. Blair reviewed the election resolution with the Board. Following review and discussion, upon motion duly made by Director Michael Law, seconded by Director Ronald Law, upon vote, unanimously carried, the Board approved the Resolution Calling an Election for May 2, 2023.

Discussion Regarding District Website – Ms. Blair updated the Board that they have their own website and in compliance.

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**DIRECTOR'S
ITEMS:**

There were none.

**OTHER
BUSINESS:**

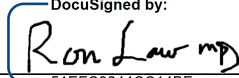
Director Michael Law and Ronald Law relayed the notice from the City of Thornton to clean up after the homeless and cut the grass. The District missed the deadline and the City sent the District a bill. Suggested to add this as a line to the 2023 budget. Ms. Blair said CRS can draft a simple resolution for developer reimbursement to the District.

ADJOURNMENT:

There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned at 10:40 A.M.

Respectfully submitted,

DocuSigned by:



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Secretary for the Meeting